



MEMBERSHIP COMMITTEE CHARTER

I. Purpose

The Committee's goals are to supervise PPSTA's membership expansion and guarantee that the Association's offerings continue to cater to the demands and well-being of public school educators.

II. Principles of Good Governance

The Committee will follow the good governance guidelines set forth in the PPSTA Manual of Corporate Governance, the Governance Committee Charter, and any applicable laws.

III. Scope

The Committee will oversee the Board of Trustees' designated PPSTA strategic goals, especially those pertaining to service delivery, member satisfaction, and growth.

IV. Authority

The Committee is given permission by the Board to:

Ask staff members, officers, or outside parties for any information it needs.

When required, seek independent legal or professional counsel.

Require Association officers to be present at meetings.

The Committee's chairman and members have the right to trust the reliability of the information supplied as well as the competence and honesty of the resource people.

V. Resources

The Committee will have the means and power to fulfill its duties, including the ability to hire outside advisors if needed, with PPSTA covering the associated expenses.

VI. Responsibilities

The Committee will:

1. Monitor the PPSTA's membership expansion.
2. Track how satisfied members are with the caliber and provision of PPSTA goods and services.
3. Examine plans to increase membership and how they affect PPSTA's organizational structure and governance.
4. Track Management's performance in completing key membership projects as delegated by the Board of Trustees.
5. Assess suggestions for enhancing, creating, or phasing out PPSTA goods and services.
6. To boost members' spirits, confidence, and trust in the Association, make sure that membership issues are successfully resolved.

VII. Membership

- Members chosen by the Board of Trustees will make up the Committee.
- The members of the committee will elect the chairman and vice chairman, who will then be recommended for board approval by the governance committee.
- Membership on the Committee will be concurrent with Board membership.

VIII. Meetings

- Before board meetings, the Committee will convene once a month or more frequently as needed.
- When needed, resource people may be invited.
- Minutes must be accurately recorded and maintained by the Board Relations Office or Secretariat.

IX. Role of the Technical Working Group (TWG)

Designated officers from PPSTA's Membership, Marketing, and Policy/Underwriting Units will make up the TWG, which will have the following duties:

- Work with the committee chairman to prepare the agenda.

- Reports on products, services, market penetration, and membership status should be provided.
- When necessary, carry out studies and research on the growth of membership.
- Assist the Committee with its technical and administrative needs.

X. Board Assessment of the Committee

The Board of Trustees-approved Performance Evaluation and Rating System will be used to evaluate the Committee's performance.

XI. Charter Review

Subject to board of trustee approval, this charter will be reviewed at least every two years or more frequently as needed.